

OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURT, DHUBRI
NOTICE INVITING QUOTATION

Dated Dhubri, the

January, 2022

Sealed quotations are invited affixing court fee stamps of Rs.8.25/- (non-refundable) from the registered firms/ suppliers having established shop for supply of below mentioned Computer items and Electrical items to the Establishment of the Principal Judge, Family Court, Dhubri for the year **2021-22** and may be extended as per decision of the authority. The quotation should reach the Office of the undersigned on or before **31-01-2022** during working hours.

Sl.No	Items	Description
1	Desktop Computer (Dell)	Desktop Computer Core i5 processor with 11 th Generation, HDD-1TB, Monitor 21.5", Keyboard, Mouse.
2	UPS Microtek	1KVA
3	USB Flash Drive (Pen Drive)	64 GB reputed Brand.
4	Wi-fi Receiver	D-Link.
5	Windows Original Software	5 user support.
6	Power Strip (Extension cord)	Anchor, 4 socket
7	Room Heater (Bajaj)	Halogen RHX-3

GENERAL TERMS & CONDITIONS:

- 1) The sealed quotation shall be superscribed as "**Quotation for supply of Computer items and Electrical items**" and should contain the following documents:-
 - a) Copy of PAN card.
 - b) Copy of Trade License.
 - c) Copy of SGST/ CGST Registration certificate.
- 2) Rate should be quoted both in words and figure and **including Taxes** is to be shown separately against the item in the bill, where applicable, which will be deducted at source.
- 3) Rate quoted for each item will be final and no hike in price of any material will be considered during the contract period.
- 4) The bidder shall quote rate against the specified brand name, size, weight etc. (where applicable) of the articles as per prescribed list/ format appended herewith.
- 5) The articles should be delivered to the Office of the Principal Judge, Family Court, Dhubri at their own cost wherever necessary immediately.
- 6) The supplier will have to replace the rejected articles immediately at their own cost.
- 7) Principal Judge, Family Court, Dhubri reserves the right not to accept or reject any or all quotations in part or full and he shall not be bounded to accept the lowest price.
- 8) In case of violation of terms and condition of the quotation document or unsatisfactory supply of materials or of poor quality and below standard, the Principal Judge, Family Court, Dhubri reserves the right to terminate the contract by giving intimation to supplier.
- 9) The decision of the Principal Judge, Family Court, Dhubri in all respect shall be final and binding.

Sd/-
Principal Judge,
Family Court, Dhubri

Memo No. FC.IX-1/2020/ 5835 /E, Dated Dhubri, the 29/1 January, 2022.

1. The System Officer, District Judiciary Dhubri for immediate uploading of the details of the Quotation Notice in the Dhubri Judiciary Website.
2. Office File.
3. Notice Board.

29/1/22
Principal Judge,
Family Court, Dhubri

29/1/22